



**INTENT TO VACATE RENTAL PROPERTY**  
**This form serves as my/our thirty (30) day notice**

**Date:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Reason For Departure:**  Base Housing  Purchased a Home  
 Home Sold  \*Service Members Civil Relief Act  
 Moving out of the Area  Rented Another Home in Town  
 Other ( \_\_\_\_\_ ) Please state

\*The SCRA allows military members who receive permanent change of station (PCS) orders or are deployed for a period of 90 consecutive days or more to terminate a lease by providing written notice to the landlord along with a copy of the military orders. The termination of a lease that provides for monthly payment of rent will occur 30 days after the first date on which the next rental payment is due and payable after the landlord receives proper written notice. Example: You give notice on December 15<sup>th</sup>; your next rent is normally due January 1<sup>st</sup>; you will be responsible to pay rent until January 31<sup>st</sup>.

**The property will be vacant on:** \_\_\_\_\_

By signing below I/we agree to the following:

- Responsible for rent per the terms of my/our Lease Agreement.
- Call at least one week prior to date listed above to schedule an inspection.
- Deliver keys and complete an inspection with an AGR representative by the date listed above.
- Keep utilities on until the property has passed inspection.
- Provide AGR with a professional carpet cleaning receipt.
- Provide AGR with a professional chimney cleaning/inspection receipt.
- Provide AGR with a professional flea spray receipt. (Applies to Properties with Pets Only)
- Allow AGR to place a "FOR RENT" or "FOR SALE" sign and an electronic keybox on the premises for the purpose of marketing and showing the property to prospective tenants or buyers. I/we understand that AGR will make a reasonable effort to notify me/us of their intent to enter the premises prior to any showings. I/we understand that if I/we cannot be reached that a key will be used to enter the property to show the property to prospective tenants or buyers.

**I/we have the following pet(s):** \_\_\_\_\_ **Pet(s) will be located:** \_\_\_\_\_

I/We understand that for the safety of my/our pet(s) and the prospective tenants/buyers that I/we place the pet(s) in a kennel or outside during all showings or when I/we leave the property.

**Forwarding Address:** \_\_\_\_\_  
\_\_\_\_\_

**Cell Phone :** \_\_\_\_\_  
**Email Address :** \_\_\_\_\_

\_\_\_\_\_  
**Name (Please Print)**

\_\_\_\_\_  
**Name (Please Print)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Signature**